



The Sanders Draper School and Specialist Science College

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Head Teacher: Tess Blight BA (Hons) MA NPQH

NJP/dyb/11

7 October 2009

Dear Students and Parents/Carers,

I should like to invite you to the Transfer Evening on Wednesday, 21 October 2009.

The evening consists of a presentation by staff from Havering Sixth Form College and Havering College of Further & Higher Education. The transfer process is outlined and general issues relating to courses are discussed.

It is very important that all students and parents who are thinking of making an application to either of these colleges attend the meeting. The presentation starts at 7.00 pm and lasts for around one hour, after which staff from the colleges are available to answer questions.

May I take this opportunity to remind students and parents who are considering making an application to a sixth form in a school (eg Cooper's Company & Coborn School or Champion School), that they need to approach the school concerned directly and that the application process is already underway. There is, of course, nothing to stop students applying to a college and a school sixth form.

In order to give an indication of how many will be attending I would be grateful if you could return the slip below by 16 October 2009 if you do wish to attend.

Yours sincerely,

N J Power
Head of Year 11

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To: Form Tutor

Name of Student Form.....

We do wish to attend the Transfer Evening being held on Wednesday, 21 October 2009.

We will be requiring seats.

Signature (Parent/Carer) Date